

# Harlequin School of Gymnastics

## GUIDELINES for PARENTS, GUARDIANS & VISITORS

As part of the club's protection policies for children and vulnerable adults we kindly request that all non-members on club premises adhere to the following rules and procedures

- Please do not enter the main gymnastics unless specifically requested to do so by a coach. There are viewing windows in the main corridor and in the small waiting area to the left of the main doors. Alternatively, there is seating in the main reception area where the CCTV shows the gym if you wish to watch.
- If your child is being collected by someone who does not normally pick them up, please make sure the coach in charge of the session is aware of this.
- No photography or video recording equipment including photo and video imaging phones may be used during any training sessions.
- Please ensure that your child is aware of and abides by the *Gymnasts Code of Conduct* (displayed on the notice boards)
- Please avoid any behaviour that could be interpreted as intimidating, this includes threatening, bullying, trying to gain an unfair advantage and public disparagement of club members/coaches
- If you wish to raise a concern about any aspect of the club procedures or regarding a specific incident, please contact the Welfare Officers

Dawn Thurgood, Natalie Stringer or Kelly Billington (*contact details on the notice board behind reception*)

# Harlequin School of Gymnastics

## CODE of CONDUCT

### PARENTS & GUARDIANS

- Support your child's involvement and help them to enjoy their sport
- Always ensure your child is dressed appropriately for their activity
- Keep the club informed if your child is ill or unable to attend sessions
- Share any concerns or complaints about any aspect of the club through the approved channels
- Use correct and proper language always
- Always collect your child promptly at the end of a session
- Always collect from inside the gym, DO NOT wait outside in the car park
- Please do not send an older sibling to collect. It should be either the parent/guardian
- Never force your child to take part in sport
- Ensuring your child's Membership and Insurance to the club is paid in full, within two sessions of receiving the following forms via email and register on the British Gymnastics site.
- Payment sessions to be paid monthly on the 1<sup>st</sup> of every month in advance, failure to do so will incur £5.00 charge per week